



ASSOCIATION DES SENATS, SHOORA ET CONSEILS  
EQUIVALENTS D'AFRIQUE ET DU MONDE ARABE

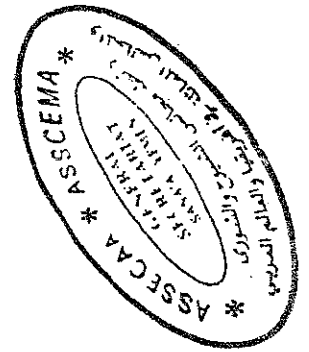
**Modalities for the Work of the Committee on  
Peace and Conflict Resolution**

1.0 The Conference of the Association which met in Sana'a, Yemen from 8 – 9<sup>th</sup> May 2007 reviewed the unabating conflicts in some countries in the African and Arab region. In view of the Association's objective of seeking ways to contribute to the international efforts aimed at the resolution of conflicts and maintenance of peace in the African and Arab regions and indeed in the rest of the world, the Conference set up a Committee to be known as the Political Committee on Peace and Conflict Resolution.

**2.0 Membership**

The following countries opted to be members of the Committee and the Conference approved:

- a) South Africa
- b) Sudan
- c) Morocco
- d) Algeria
- e) Yemen
- f) Saudi Arabia
- g) Nigeria
- h) Ethiopia
- i) Bahrain
- j) Jordan
- k) Gabon
- l) Mauritania
- m) The Secretary-General



**3.0 Terms of Reference**

The Conference assigned the Committee to study the origins, trends and present position of the Conflicts in Africa and the Arab world and to make appropriate recommendations to the Conference so as to enable ASSECAA to play a more effective role in the efforts to find lasting solutions to these conflicts.

**4.0 Resolution**

The Conference further resolved that the General Secretariat shall prepare papers specifying the Rules of Procedure for the Committee, funding arrangements, venue and period of meetings as well as modalities for the work of the Committee.

**5.0 Aims**

The Committee shall, in view of the terms of reference, set for it by the conference, aim at studying the conflicts in Africa and the Arab world so as to arrive at recommendations, whose practical implementation shall enable the Association to:

- (a) achieve its avowed commitment of contributing to the international efforts aimed at the resolution of conflicts in Africa and the Arab world;
- (b) generate peaceful co-existence within and among Arab and African countries;
- (c) encourage dialogue as a preferred alternative for the resolution of national and international conflicts in Africa and the Arab regions as well as in other parts of the world;
- (d) Project ASSECAA as a regional group of importance, internationally recognized and capable of forging closer relationships among African and Arab nations and between the Arab/African region and other regions of the world especially through international parliamentary forums.

**6.0 Proposals**

Pursuant to the above-mentioned resolutions therefore, the General Secretariat, having organized the inaugural meeting of the Committee in Abuja, Nigeria from 11<sup>th</sup> – 13<sup>th</sup> December 2007, makes the following proposals for the work of the Committee:

**6.1 Meetings**

- (a) The Committee shall meet as regularly as necessary to prepare recommendations for approval by the Conference
- (b) Decisions at the Committee meeting shall be reached by consensus or by a simple majority vote where voting is resorted to.



- (c) The Chairperson of the Committee at any session shall not vote except where there is a tie after voting in which case, the Chairman shall have a casting vote.
- (d) Every member Council/Senate at the Committee shall have one vote irrespective of the number of delegates from the Council/Senate.
- (e) The Chairman of the Association shall preside at all meetings of the committee except at sub-committees which shall elect one of their members to preside.
- (f) In the absence of the Chairman of the Association at any meeting of the Committee, the members present shall elect a delegate from among themselves to preside.
- (g) Notice of the meeting of the Committee shall be circulated to all member Senates/Councils at least one month before the date of the meeting.
- (h) The Committee can hold a closed session for the purpose of interviewing a witness or witnesses or for any other purpose in accordance with security requirements.
- (i) A quorum for the meeting of the Committee shall be at least 7(seven) member Councils/Senates provided the Secretary-General is present or represented by an official of the General Secretariat.

**6.2 Modus Operandi**

In order to arrive at practical propositions that will substantially facilitate the achievement of the Association's objective in the maintenance of peace and the resolution of conflicts, this Committee shall:

- (a) Study reported cases of conflict carefully before arriving at any recommendations.
- (b) Engage experts - scholars, administrators, military officers, diplomats e.t.c to proffer advice, express opinions and views through paper presentations and discussions on the issues in question.
- (c) Liaise with regional and other international bodies concerned with exploring avenues for peaceful resolution of any conflict.
- (d) Avail itself of the findings of other bodies involved in the peaceful resolution of a conflict so as to be informed of the circumstances surrounding the conflict.



- (e) Where possible, the committee shall invite representatives to a conflict to make presentations to the committee either orally or in writing.

**6.3 Venue**

The venue for the Committees meetings shall be in a member country which has offered to host the meeting.

**6.4 Funding**

- (a) In accordance with the Conference Resolution at the inception of the Committee, every member Council/Senate shall cater for the financial needs of its delegates at the Committee's meeting viz flight tickets, local running, hotel accommodation and feeding.
- (b) The General Secretariat of the Association shall present to the Council of the Association, a budgetary provisions for the meetings of the Committee to cover:

- (i) Fees for Consultants and Experts
- (ii) Translation Fees and Equipment
- (iii) Purchase of Stationery and Computer consumables
- (iv) Fees for Rapporteurs
- (v) Honoraria for temporary conference employees
- (vi) Communication costs e.t.c.

(c) As in other international organizations, it is proposed that member Councils/Senates should donate generously for the funding of the work of the Committee on Peace and Conflict Resolution. This will assist to reduce the size of the budget presented to Council for distribution to all members and equally reduce the general financial burden of members from the Association.

**6.5 Sub – Committees**

6.5.1 The Committee may, where necessary, assign a Sub-Committee to study any particular issue and report its findings to the Committee for consideration and approval by the main Committees in an open session.

6.5.2 The Sub-Committee may appoint a Chairperson and a Rapporteur from among its members.



6.5.3 Any Sub-Committee appointed by this Committee shall be given clear terms of reference and the Sub-Committee shall not exceed its terms of reference except with the approval of the main Committee at an open session.

6.5.4 Every Sub-Committee set up by this Committee shall expire after its report had been accepted or rejected by the main Committee unless the main Committee expressly resolves to prolong the life of the Sub-Committee.

7.0 Report

7.1 The Report of the Committee on Peace and Conflict Resolution shall embody:

- a. Its terms of reference
- b. Venue and date of its meeting
- c. Names of Councils/Senates present
- d. The course of its study viz. papers presented, speeches by delegates, any other advice received
- e. Findings/observations
- f. Recommendations

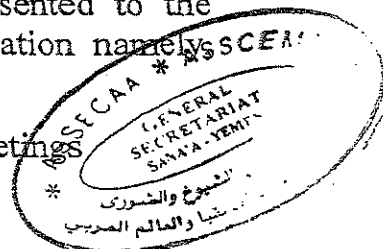
7.2 Presentation

The report shall be signed by the Chairman of the Association and the Secretary-General and shall be presented to the Conference of the Association by the Secretary-General.

8.0 The General Secretariat

The General Secretariat of the Association shall:

- (i) Ascertain and circulate information about the venue and date of the meetings of the Committee
- (ii) Ensure adequate recording of the proceedings of the Committees meetings
- (iii) Ensure effective translations during the Committee's meetings as well as accurate translation of all documents presented to the committee into the three languages of the Association namely English, French and Arabic.
- (iv) Invite any required witnesses to the Committee's meetings



- (v) Cater for flight, transportation, hotel accommodation and feeding of any witnesses invited to address the committee
- (vi) Cater for flight, transportation, hotel accommodation and feeding of facilitators, resource persons, advisers and Rapporteurs invited to the Committees meetings.
- (vii) Cater for payment of honorarium to temporary conference personnel engaged for the Committees meetings.
- (viii) Conduct necessary correspondence for the work of the Committee
- (ix) Compile and prepare the report of the Committee for presentation to the Association's Conference.

**General Secretariat**  
**Sana'a, Yemen**  
**10<sup>th</sup> January 2008**

